

Volume

1

N'LIVEN TECHNOLOGIES

Café Cop Version 2.1.5

User Manual

A COMPLETE SOFTWARE SOLUTION FOR CYBERCAFE MANAGEMENT

Café Cop User Manual

© N'Liven Technologies

Ug-2, Raunak Tower • Khajrana Road, Indore, M.P., INDIA
Phone 091.731.5060558 • Fax 091.731.2563558

Table of Contents

Introduction

GENERAL INFORMATION

What is Café Cop?

Why Café Cop?

Café Cop Features

Café Cop Support

Café Cop Purchase Information

About N'Liven Technologies

N'Liven Technologies Services

Contact Information

Café Cop Free Trial Information

Café Cop Client / Server Communication

Serial Key (License) Information

SETUP & INSTALLATION

System Requirements

Server Installation

Client Installation

Default Accounts

CAFÉ COP FEATURES

- **Time Management**
- **Member Management**
- **System Security**
- **Internet Explorer Security**
- **Analyzing Business Performance**
- **Faster Surfing**
- **Promoting Cyber Cafe**
- **Remote Client Controlling & monitoring**

• **Help Request**

• **Cafeteria Orders**

• **Bill Generation**

• **Defining Custom Rates**

• **Website, keyword Blocking**

• **Safety Against Power Failure**

• **Allowing/Disallowing applications or exe's.**

• **Blocking installations & setups files**

• **Printer monitoring.**

• **Inventory & order management of other items being offered by the cyber cafe.**

• **Employee monitoring & controlling.**

• **Slot Charges.**

• **Defining & adding your own currency.**

• **Cafe Cop Client timer utilities.**

• **Ticketing feature.**

HOW DO I ?

General Information

What is Café Cop?

Cafe Cop is a complete Cyber Café Management software solution. Cafe Cop's powerful and interactive interface allows you the Cyber Cafe Owner to sit relaxed and leave all the Cyber Cafe Management activities on Cafe Cop.

With Cafe Cop its really easy to Manage and implement numerous Membership & Cafe promotion schemes. Your Cop's powerful security features gives you complete control over your Cyber Cafe and minimizes system maintenance time. It is a Cop plus Astute Business Assistant, which improves business performance and helps in analyzing profits.

Cafe Cop facilitates a better surfing experience to the users and builds an image for the cyber cafe, thus helping the cyber cafe in getting ahead of the competitors.

Why Café Cop?

- Best Interface, no fuzzy complicated menus which take hours to get used.
- Easiest of setup. You can get Cafe Cop working in less than 5 minutes.
- 100% customizable options. Plenty of security options.
- **DHCP Supported.** Works equally well on static IP addressing & DHCP. No special requirement to have a static server or client IP addresses for proper functioning.
- Unique administrator panel which enables you to get in command straight away.
- Remote controlling of client terminals.
- Complete reporting.
- 24/7 Customer Support.
- No need to maintain a expensive & exclusive server system.

Café Cop Brief Feature List:

- Time Management (Pre-paid & post paid)
- Member Management (Unlimited members & membership schemes)
- System Security (over 50 system security options)
- Internet Explorer Security
- Analyzing Business Performance
- Faster Surfing (Disabling graphics & downloads)
- Promoting Cyber Cafe
- Remote Client Controlling & monitoring
- Help Request
- Cafeteria Orders
- Bill Generation
- Defining Custom Rates
- Website, keyword Blocking

- Safety Against Power Failure
- Allowing/Disallowing applications or exe's.
- Blocking installations & setups files (Dialer's blocking)
- Printer monitoring.
- Inventory & order management of other items being offered by the cyber cafe.
- Employee monitoring & controlling.
- Slot Charges.
- Defining & adding your own currency.
- Cafe Cop Client timer utilities.
- Ticketing feature.

Café Cop Support

Contacting Café Cop Support

If at any point of time you experience problems with Café Cop you can contact Café Cop Support Team.

We provide 24x7 Technical support via IM's (yahoo, MSN, AOL, ICQ), Email, Phone. All technical support is offered free of charge.

IM (Instant Messenger) Id's:

Yahoo id : cafecop
 Msn id : cafecop
 Icq. no.: 328745427
 AOL : cafcop

Global Support Office

N'Liven Technologies.
 Ug-2, Raunak Tower, Khajrana Road
 Indore – 452018
 Madhya Pradesh
 INDIA
 Phone: +91 731 2563558
 Email: support@nliventech.com

Direct Contact

Piyush Dubey
piyush@nliventech.com
 Rohit Trivedi
rohit@nliventech.com
 24 Hours Support Line
 +91 98932 60558

Café Cop Purchase Information

- Open our website <http://www.cafecop.com>
- Click the Buy Now option from the top menu.
- Click the Buy Now link (Share It or Pay Pal) next to the number of license you wish to purchase.
- Complete the payment process.

- Once payment is made you will be provided with a secured URL to download the full version. Which after installation will have to be registered online to receive your license key. Please note this is a onetime registration, license key once generated is valid on all operating systems. Registration is discussed in detail in the later section.

About N'Liven Technologies

N'Liven Technologies is a Software Development & Information Technology consulting company, providing a wide spectrum of services starting from database applications to embedded systems. At N'Liven Technologies we believe in providing quality software solutions at highly cost-effective prices and helping you to reduce your costs and yet having experienced professionals available all the time. By bringing together the world's best technologies, we give our clients what they need to achieve imperatives for business success.

Contact Us Information

Mailing Address

N'Liven Technologies.
Ug-2, Raunak Tower, Khajrana Road
Indore – 452018
Madhya Pradesh
INDIA

Global Sales and Reselling

N'Liven Technologies.
Ug-2, Raunak Tower, Khajrana Road
Indore – 452018
Madhya Pradesh
INDIA
Phone: +91 731 5060558, +91 731 2563558
Email: sales@nliventech.com

Direct Contact

Rohit Trivedi
rohit@nliventech.com

Café Cop Free Trial Information

- You can download a 30 day free trial of Café Cop from our website <http://www.cafecop.com>
- Direct URL : http://download.nliventech.com/cc_demo.zip
- The trial version has no functional limitations. It supports 5 clients only and works for a maximum period of 30 days. After the free trial period is over you will be required to purchase your license key in order to continue.

Café Cop Client / Server Communication

- Unlike many other Cyber Café softwares Café Cop does not use TCP/IP protocol for client server communication.
- It does not require you to have a Static Server IP address.
- Works well even behind firewall.
- Both Server & Clients can be made to automatically start on the windows start up.
- Clients automatically update their status on the server.
- Full DHCP support. All you require is the network name of the Café Cop Server computer. No client change has to be made even if your server operates on a dynamic IP.

Serial Key (License) Information

On first run after Café Cop Server installation, you will be required to register your copy of Café Cop Online.

Fill in all the information properly as it is necessary to generate your license key. Make sure you are connected to the Internet. Once all the information has been filled press the submit button. Once submitted button is pressed your information is verified and is registered on our website. You can view the registration status at the bottom of the registration window. After registration Café Cop Server will launch and you can proceed towards setting up server settings. On successful registration you will receive your license key within next 24-48 hours. Please note even in this duration Café Cop Server will continue to work. In case for any reason online registration process fails at your end, please contact our support section and they will do the needful to generate your license key

Setup & Installation

System Requirements

For Cafe Cop to get up and running you are not required to install or include any special hardware. Your present network setup under most circumstances will be just fine for Cafe Cop to get working. Cafe Cop utilizes minimum system resources to ensure that your computers are not burdened. Cafe Cop installation (both server and client) is a very simple process and you are not required to anything while installation.

Minimum System Requirements

- Windows 95/98/Me/NT/2000
- Your current working LAN with TCP/IP installed
- Intel Pentium 166 Mhz. or above with minimum 32 MB RAM (Recommended Pentium II Processor or above with 64 MB RAM). 20 MB Hard Disk Space
- Microsoft Data Access components 2.5 or higher (MDAC). This is only required for Café Cop Server if your operating system is Win 95 or 98. No such requirement on any other windows platform as MDAC comes preinstalled in the later versions.

Free Trial Version

The free trial version fully functional, and has a 30 day trial period, after which you will need to register and get a license key for Cafe Cop to continue.

You can download the free 30 days trial version from the following locations :

Single file in Zip Format

http://download.nliventech.com/cc_demo.zip

Individual Self Extracting Setup files

- **Server** : http://download.nliventech.com/trial_server.exe
- **Client** : <http://download.nliventech.com/client.exe>

MDAC can be downloaded from the Microsoft website:

http://download.microsoft.com/download/dasdk/install/2.50.4403.12/W9xNT4/EN-US/mdac_typ.exe

Server Installation

After unzipping cc_demo.zip file, open the unzipped folder. Open the server folder present in it.

Click on the setup.exe file to begin the installation. You will be required to press the next button to proceed with the installation. Press finish at the end to complete the installation. Depending upon your operating system you may be prompted for a restart. Win 95/98 may require a restart.

On Café Cop Server first run you will be required to fill an online registration form. Please fill in this registration form with proper information as we give away attractive offers and additional information to our registered users.

This registration process is extremely important for our full version users in order to receive your license key. Once everything is done press the submit button which will complete the registration. Please make sure that you are connected to internet while you are registering. After successful registration Café Cop Server will start minimized automatically. You can launch Cafe Cop server from its desktop icon, system tray icon or from the programs menu.

Start Menu>Programs>Cafe Cop>Server

Cafe Cop Server starts minimized and shows a login dialog on clicking its icon. Use the default administrator or manager account login and password to login into cafe cop server panel.

Default Accounts

Login : administrator

Password : admin

Now since Cafe Cop Server is on, you can install and run Cafe Cop Client on all your computer.

Client Installation

Open the client folder present in the unzipped folder & click on setup.exe file to begin the client installation. Press next button to proceed with the installation, you can change the default location of the client installation if you wish. Press finish to complete the Client installation.

Click on the desktop icon to launch Cafe Cop client application. When client application starts for the first time, you will have to type the network name of Cafe Cop server system. Alternatively you can also type the IP address of the Café Cop Server Computer. Though using the network name would be a better option as you wont be required to update the clients in case your server IP is dynamic.

This network name can be seen from the network neighborhood icon. You can find the network name from the properties page of network neighborhood by right clicking on its desktop icon & selecting properties in win95/98. Open properties page of My Computer to find the network name in Win ME/XP/2000 by right clicking its desktop icon and selecting properties.

Win 95/98 :

1. Right click on network neighborhood icon.
2. Select properties from the menu.
3. Open the identification tab.
4. Computer name Box shows the network name of that computer.

Win ME/XP/2000 :

1. Right click on My Computer desktop icon.
2. Select properties from the menu.
3. Open the Computer Name tab.
4. Computer Description Box shows the network name of that computer.

Once the server name is entered correctly Cafe Cop client will launch and you will face the initial Cafe Cop Login Screen.

Default Accounts

Post Paid User (Walk In Customer) Mode

Default Login : guest
Password : gut

Pre Paid User (Members) Mode

You will need to create accounts for your post paid users from Café Cop Server first. Timer will start in the same manner will display membership details or account summary of the pre paid user first.

Client Timer

Pre Paid User (Member) Login

A pre paid user (member) gets the following account details panel first on login. On pressing ok, client timer starts & pre paid users account gets debited by the duration he uses the computer. Please note that all the pre paid users are logged out automatically out of the timer on completion of their account duration.

Administrator Mode

To configure various client features you need log into cafe cop client using administrator or manager account.

Client Configuration Panel

Client configuration panel offers the following features:

1. Ability to add/remove programs in Café Cop Timer & restrict them.
2. Customize client login screen text & insert your own images.
3. Customize various security settings to protect them from being accessed or changed by users.
4. Internet Explorer security options.
5. Website & Keyword blocking option.

6. Dialers and automatic installations blocker which come from the websites user visit.
7. Settings panel to limit your employees (manager) access to client control panel & other café cop options.

Client Configuration Panel

Congrats, Cafe Cop is on at your Cyber Cafe.

Café Cop Features

Time Management

Cafe Cop completely automates time management job in the Cyber Cafe. It shows the login time, total time along with the charges on both the client and administrator screen. Thus it reduces all human labor required in doing the same manually. It is very efficient and makes the whole system transparent, leaving no possibilities for mistakes to occur.

Member Management

- Cafe Cop empowers the Cyber Cafe owner to run numerous membership schemes. Cafe Cop's unique member management panel enables cyber cafe administrator to customize each and every aspect of the membership like :
 - Maintaining complete profile of the member.
 - Number of hours to be allotted.
 - Time period for which the account has to be allotted.
 - Amount to be charged for the membership.
 - Credits if any.
 - Any special comments to be added for the member.
 - Minimum login time for different membership schemes
 - Different time slots in which the schemes will work.
 - Allowing multiple logins for a single account.
 - Ability to define minimum time usage for accounts.

System Security

The administrator can control all the terminals at the Cyber Cafe. He can disable / hide various system functions to ensure system security & better system performance. Following security options are available in the Cafe Cop Administrative control panel :

Start Menu Security

- Removing Shut Down Option
- Removing Log Off Option
- Removing Run Menu
- Removing Find Menu
- Removing Favorites Menu

Settings Menu Security

- Remove control panel option
- Removing Folder Options
- Removing Windows Update Option
- Remove Active Desktop Option

System Properties Page

- Remove Hardware Profile Page
- Remove Virtual Memory Page
- Remove Device Manager Page

Display Properties Page

- Hiding Appearance Page
- Hiding Background Page
- Hide Screen Saver Page
- Hide Settings Page

Network Security Features

- Hide Network Identification Page
- Hide Network Access Control Page
- Hide Network File And And Printer Sharing
- Remove Content From Network Neighborhood

Miscellaneous Security Features

- Disable Registry Tools
- Disable DOS Prompt
- Hide Desktop Icons
- Disable Desktop Context Menu
- Disable Taskbar Context Menu
- Disable Start Button Context Menu
- Remove My Documents From Documents Menu
- Lock Physical Drives Of The Machine.

All this functions can be applied individually or together or can be left as it is, as desired by the administrator.

Please Note: these changes are not permanent and the original setup can always be restored at any point of time.

Internet Explorer Security

Ok, so you have had hard time reconfiguring Internet Explorer, since users have made changes to the same. No more painful reconfiguration now. With Cafe Cop you can block resources from being accesses by the users. You can even specify a default download directory so that all the downloads automatically get saved in the prescribed folder. This will prevent any junk data being saved in system folders & is handy if you want to delete all content downloaded by the users.

Internet Options Security

- Remove General Tab
- Remove Security Tab
- Remove Content Tab
- Remove Connection Tab
- Remove Programs Tab
- Remove Advanced Tab

File Menu Security

- Disable New
- Disable Save As
- Disable Open

General Security

- Disable Favorites
- 4Disable Help Menu
- Remove Option To Change or Hide Toolbars

- Disable Right Click Context Menu

Disabling Downloads.

Analyzing Business Performance

Café Cop gives the café owner the ability to evaluate his business performance over a period of time. It generates detailed reports providing the following information.

- Total number of visitors
- Total number of Members.
- Cash generated from non member s
- Cash generated from Members
- Daily, Monthly And Custom Cash Report
- Member Usage Report
- Cash Generated by a machine.
- Users who have used different computers along with time, date and charges.

Client Timer Features

Cafe Cop makes surfing even better by providing the following options :

Plain Text Surfing : User's can disable and enable the graphics part of the websites to speed up internet access. Also it will get rid of the annoying ads.

launching all commonly used applications like Internet explorer, MS-word, notepad, ms-excel etc from Cafe Cop timer itself. This features saves a lot of user's time which is wasted in minimizing windows and searching for specific icons to launch the applications.

Always on top : User's can enable this option to keep Cafe Cop timer on top of all the applications even while working on other applications.

Enabling Alarm : This feature helps user's to get notified when they reach specified time limits.

Promoting Cyber Cafe

CafeCop provides a different dimension to your Cyber Cafe and promotes its image as an professional Cyber Cafe. Apart from the implementation of different schemes to attract new users. Cyber Cafe owner can run hundreds of schemes as per the requirement and also provide different schemes to different set of people. In doing so he doesn't have to worry about the calculations and the record maintenance. The only thing he has to do is just create an account.

Remote Client Controlling & monitoring

With Cafe Cop things just get better and better. Cyber Cafe Owner can remotely perform the following actions from the administrator control panel on any of the client terminal :

- Sending messages to client terminals.
- Locking / unlocking terminals.
- Logging in non-members.
- Log any user out of Cafe Cop.
- Shut down terminal
- Reboot terminal
- Shifting sessions from one terminal to another
- Continuing sessions if someone logs out accidentally
- Getting local logs of usages from all the client terminals
- Stopping & starting cafe cop timer like in case of internet disconnection (DC).
- Changing rate type of any terminal or terminals in real time. So now you can charge different computers on your network differently at the same point of time. And these charges can be changed remotely from the administrator panel in real time.
- Enabling secured login so that user can surf on pre-decided time limits like 15 mins, 30 mins, 45 mins, 1 hour and so. Cafe cop timer will automatically exit when the specified duration by the user gets over.

So now you are no longer required to get up and walk to client terminals.

Help Request

Cafe Cop Timer takes the user friendly feature one step ahead by enabling your users to seek help from Cafe Cop timer itself.

Cafeteria Orders

Ok, so you are offering Snacks, Cold drinks, coffee, tea and other beverages. Here is what Cafe Cop has to offer, no need to keep a menu for items. Just add all the items you provide in the administrator control panel along with the amount and the user can see and order them from the Cafe Cop timer itself. Amount for all the ordered items gets automatically included in the users bill. This central management helps you save time & reduces burden of taking order, keeping record of who has ordered and including it in the bill.

Bill Generation

Cafe Cop generates complete bills including surfing charges and all other items ordered at your cyber cafe. The generated bill displays all the relevant information like

- User name
- Current Date & Time.
- Total Surfing Duration & amount.
- Items ordered along with the amount.
- Tax to be charged if any.
- Total amount to be charged.

Please note the bills generated can be printed as well.

Defining Custom Rates

Here you can customize the surfing charges. No matter how you want to charge, you can customize your own schemes here. Like, if u want flat rates to be charged per hourly even if a user sits for 10 minutes, you can do it. If you want to charge differently for 15, 30, 45 & 60 minutes that can also be done. Cafe Cop gives you the flexibility.

Website, keyword Blocking

The new version of Cafe Cop now allows you to block any no. of websites on the client terminals. Also any no. of keywords can be blocked in place of complete website names.

Safety Against Power Failure

You must be thinking, what if their is a power failure. Well here is your answer - You don't loose a single penny. Incase of abnormal shutdown (i.e. shutting terminal without logging out of Cafe Cop Timer, which can happen due to various reasons like power failure, system hanging or not responding, system manually shutdown by the user from the CPU) Cafe Cop Timer saves all data locally and the moment the terminal is restarted and Cafe Cop's Initial Screen shows up, you can view the details of the user who was logged in when the terminal was shut down. Also the Cafe Cop client sends all data to the server regarding that login session as soon the Client establishes a connection with the server. So now you can assured be assured even in case of power failures.

Allowing/Disallowing applications or exe's.

With the version 2.0 you can limit the applications which can be run on the computer. No other application or an exe apart from the list of allowed applications will run afterwards. Not even new setup programs or installers will run thereafter until you allow to do so. This helps in maintaining the system performance.

Blocking installations & setups files

(i.e porn site dialers, date managers, spywares, password managers etc.) With the version 2.0 you can block websites from installing their own programs automatically while surfing onto your machine, preventing your computer from getting loaded with unnecessary utilities which degrade the computer performance.

Printer monitoring

This innovative features, helps tracking local or network printers automatically. Print commands from any terminal with cafe cop client are automatically added to the users bill, providing a close watch on printouts taken from the cyber cafe. Cyber Cafe administrator can generate detailed reports regarding the same.

Order management of other items being offered by the cyber cafe

Extend the ease of operating your cyber cafe with this new feature. It allows you to maintain an inventory of all the items like snacks, cold drinks, floppies, Cd's etc. You can add your own items, specify their charges & the quantity for the item that you have. Users can place an order from their own computer using the cafe cop timer.

Employee monitoring & controlling

With Cafe Cop, cyber cafe administrator doesn't even require to be physically present in the Cyber Cafe to keep a check on the employees. Café Cop does it all for him. Since all cash transactions are recorded, there is no possibility of an employee committing a fraud. Also you can customize which sections or features of the cafe cop administrator panel should be accessible for the employees or the manager.

Slot Charges.

What if I want to charge differently in different hours of the day? here is where you can do that. You can implement different rates schemes for different hours of the day. Like in the busy hours if u want to charge more, you can do it & in the low rush hours, to attract more users you can charge low rates. While doing so Cafe Cop just saves you from all the headache of calculating the charges and billing the user. This feature not only performs the billing part but helps you maximize your profits by bringing more and more users to your cafe.

Defining & adding your own currency

Apart from default Currencies that Cafe Cop supports, now you add your own currency symbols.

Ticketing feature

Multiple prepaid accounts generation with a single click

The new version of Cafe Cop V 2.5 has a new ticketing feature which allows you to generate multiple prepaid accounts with a single clicks. You can generate thousands of such accounts with a single click. Tickets with different surfing durations and charges can be sold at the cash counter in addition to the normal member's creation option.

How Do I?

1. How to set up Cafe Cop Server & Client?

Follow the below steps to install and run cafe cop on your network.

Step 1 : Download and unzip the installation file. Download a free zip utility from www.zipgenius.it or www.winzip.com

Step 2 : Open the unzipped folder

Step 3 : On the computer which you want to use as the Café Cop Server, open the server folder present in the unzipped folder. Click on the setup.exe file to run the café cop server installation. Press next buttons to select the drive where u wish to install café cop server. After the café cop server installation is complete. Restart the computer if prompted by the installer.

Step 4 : If the computer is restarted Café Cop server will run automatically, but in case it does not ask for a restart, click on the café cop server icon present on the desktop. When café cop server is run for the first time it will show a registration form which should be properly filled in. This registration information is essential for registering the full version of café cop. Please make sure that you are connected to the net. Press submit when the complete information are filled in the form. On successful registration, café cop server will start you can view its icon on the desktop. You can log into the administrator mode of Cafe Cop using the following default username and password :

login : administrator

password: admin

Step 6: Now open the client folder. To install cafe cop client, Install cafe cop client by clicking on the setup.exe file present in the folder. Click next to proceed with the installation. Restart the computer if prompted for by the installer.

Step 7 : If computer was restarted café cop client will run automatically but in case the installer did not require a restart run cafécop client by clicking on its icon present at the desktop. It will ask for the server name of the café cop server pc. This server name is the network name of the computer on which café cop server is installed.

You will see the following screen on successful connection of the client with the server.

Step 8 : To configure or change café cop to your default currency, log into the café cop server as an administrator by double clicking its icon. Click on the configurations option present in the preferences tab to reach the following screen. Select your default currency from the drop down list next to currency and press save when finished.

Step 9 : Use the administrator login & password on the client initial screen to configure client computers.

ENJOY THE RIDE NOW .

2. Create a new member?

To create a new member account, first log into cafe cop server as administrator or manager and than select Member activities in the preferences menu. Click create a new member account.

3. Renew Membership account

Once a member account is over it automatically logs the member out of Cafe Cop timer and brings him/her on the initial screen. All such expired accounts can be renewed from server in the administrator or manager mode. To renew member account, first log into server in administrator or manager mode and then press Renew Member Account in the member activities menu in preferences tab.

4. Change Administrator password?

To change administrator password, first log into server in administrator mode and then select change password in the preferences menu. Else you can use Ctrl + P shortcut key to Change Administrator password.

5. Change guest password ?

To change guest account password, first log into server in administrator mode and then select change password in the preferences menu. Else you can use Ctrl + P shortcut key to Change Administrator password.

6. How can a member change password?

A member can manage the password on his/her own. To change the member password first login using the existing membership login and password from any of the client pc. Once the correct login & password are entered Cafe Cop displays all the relevant information regarding the membership account. Press the change password option on present on that screen to change the member password.

7. Customize surfing charges?

To customize surfing rates first log into server in administrator mode and then press define rates present in the preferences menu. Define rates module enables you to customize the surfing charges. You can set different charges to be charged for the durations you wish. You can create different charge types for all the three different slots and use them remotely on different computers or group of computers in use. Once the changes are made and saved, all the guest users (post paid) will be charged according to the slot charges applied on them. You can apply or change a slot charge for any given pc before logging in as a guest remotely by using the remote option for that slot present in the remote control panel of cafe cop server.

8. Applying system security checks ?

To apply system security checks, first log into client in administrator mode and press system security options.

Select all the security options you want to enable. Once all the options you want to enable are selected press apply button to implement the changes. Press close to return to the Cafe Cop administrative control panel.

9. Apply Internet Explorer Security Checks?

To apply internet explorer security checks, first log into cafe cop client application in administrator mode and press IE security options.

Select all the security options you want to enable. Once all the options you want to enable are selected press apply button to implement the changes. Press close to return to the Cafe Cop administrative control panel.

10. Add/Delete applications in the Cafe Cop Timer

To add or remove applications from the Cafe Cop Timer, first log into cafe cop client application in administrator mode and press add/delete programs from the preferences tab.

11. Customize initial screen text?

To customize initial screen image, text & look. First log into cafe cop client application with the administrator or manager id. Click on the login screen option present on the left hand side of the panel. Use the login screen text option to insert your customized text message and its color. Use the login screen image option to use your custom image on the top of the cafe cop client initial screen.

12. Generate daily guest report?

First log into server in administrator mode. Click on the reports tab.

reports> guest > surfing report

Select today's date and press ok to generate today's report. To generate a pc wise report, use the computer logs option.

13. Generate Monthly guest report?

First log into server in administrator mode. Click on the reports tab.

reports> guest > surfing report

Select monthly duration and press ok to generate monthly report. To generate a pc wise report, use the computer logs option.

14. Generate Custom guest report?

First log into server in administrator mode. Click on the reports tab.

reports> guest > surfing report

Select the start and end date to generate the details for that particular period. To generate a pc wise report, use the computer logs option.

15. Generate complete slot usage report of members?

First log into server in administrator mode. Click on the reports tab.

reports> member report > account status report. To generate a pc wise report, use the computer logs option.

16. Custom Member Report

First log into server in administrator mode. Click on the reports tab.

reports> member report > custom report. To generate a pc wise report, use the computer logs option.

17. How to use remote controls on a particular client terminal?

First log into server in administrator or manager mode. Click on the reports tab. To use remote controls on a cafe cop client, in the administrative control panel of the cafe cop server click on the computer name of the machine on which you want conduct a remote command. Once the name of the machine is selected, choose one of the following remote actions:

- Sending message.
- Locking a terminal
- Unlocking a terminal
- Log in as a guest user on any client machine.
- Logout any user from Cafe Cop Timer.
- Shutdown a terminal.
- Reboot a terminal.
- Apply different Slot charges on a terminal.
- Pause Timer
- Start Timer after pausing
- Enable secured login
- Enable normal login mode
- Continue Session after accidental logout
- Shift session (cafe cop timer) from one machine to a different one.

18. Close Cafe Cop client?

To close cafe cop client on a client terminal, login into the client pc in the administrator mode and click close cafe cop option present in the control panel. The same can be done remotely using the remote command "Exit Cafe Cop" option.

19. Close Cafe Cop Server?

To close cafe cop server, log into server in administrator or manager mode. Press shutdown server option present in the operations tab to close Cafe Cop Server application.

20. Take a backup of Cafe Cop database?

It is advised to take backup of your cafe cop database on a frequent basis. To take the backup, click on the Cafe Cop backup option present in the cafe cop folder in the programs menu.

Start > Programs > Cafe Cop > server > database utility

Provide the location where you want to take the backup of the database and press ok.

21. Restoring Cafe Cop database

To restore the previous database for Cafe Cop after a fresh installation, click on the Cafe Cop restore option present in the cafe cop folder in the programs menu.

Start > Programs > Cafe Cop > server > database utility

Press browse to open the location where you have kept the backup of the Cafe Cop database. Press ok to finish.

21. Delete a Member

To delete a member account, first log into server in administrator or manager mode and then press create member in the activities. Select the member name which you wish to delete. Once the member name is selected, it will display member information. Press the delete button on the bottom to delete the membership account.

28. Enable Printer tracking / monitoring?

To enable printer tracking or monitoring, first log on to cafe cop server with your administrator or manager id. Open the printer monitoring option present in the tools tab of server. Use the drop down menu to view the list of printers available on your network. Select the printer which you wish to track & monitor. Select enable printer monitoring option when you choose the printer. The reports for the tracked printer can be viewed from the reports tab option "printer logs"

29. Blocking a website

Enabling website blocking

To block websites or any keyword, log into client with your administrator or manager id. Click the website blocking option. Click on the enable website blocking and type the keyword or name of the website in the website or keyboard text box. For example if you want to block a website "http://www.xyz.com" just type xyz in the text box. Press block after you have typed the website name or the keyword. Blocked website or the keyword will appear in the list of blocked websites list below.

To remove a blocked website, just select the name of the blocked website or the keyword from the list of blocked websites and press remove. This will remove the name from the list and the website can then be accessed.

Disabling website blocking

Website blocking feature can be completely disabled just the deselecting the enable website blocking option at the top

30. Plain text surfing.

Cafe Cop now enables you to enhance your page loading speed by providing an option to disable all images present on a webpage which takes longer download and display. This will drastically improve your page loading speed and reduce bandwidth consumption. It also helps in reducing your bandwidth consumption if your ISP is charging you as per bandwidth consumed.

To enable plain text surfing press settings menu in the Cafe Cop timer and select plain text surfing, no graphics option. deselecting the same will bring the status to normal and all the graphics can be viewed than onwards.

Please note that plain text surfing option will only work in the cafe cop timer and it will only take effect in internet explorer. After applying it will be enabled on a new window that is opened, it wont apply on the already open internet explorer windows.

31. Defining Schemes

To define a new scheme log into server in administrator or manager mode. Press preferences and than define schemes to open scheme module. Here you can create new membership scheme or edit and existing scheme.

32. Define manager rights

This features helps in controlling the kind of access and rights you want to give your employees. To define what a manager can do and what he can't, open the define manager rights module present in preferences menu of cafe cop server.

33. Restrict Applications

To restrict which applications or 'exe' can run on a computer log in to the client pc with administrator or manager id. Press timer programs in the control panel. Add all the applications which you want to run on the computer and press save on each addition. To add an application, first type a name for the application that you wish to add, then simply browse for the "exe" file of that application on your machine select and press save. Please note that you have to select the installed "exe related to that application and the installer of that application. For example, to add internet explorer in the list of allowed programs, click browse and search for the internet explorer folder present on your hard disk, which is usually present in the program files folder of your machine. Open the internet explorer folder and select the exe named "iexplorer.exe" and press save. After pressing save the IE exe will show up in the list below. Once you have finished adding all the application that you wish to run, select the restriction option and exit the control panel. From now on only the allowed applications will work.

PLEASE NOTE THAT NO OTHER APPLICATION APART FROM THE APPLICATIONS ADDED TO THE TIMER PROGRAMS WILL WORK.

34. Automatic installer blocking

Now with cafe cop you can block all the possible automatic installations that occur from various websites like porn site dialers, date managers, password storing applications etc. To block a dialer log in as administrator or manager id on the client computer. Press installer blocking in that and add the name of the website of which you want the dialer to be blocked. Add all such websites. from now on all such websites can be visited but no automatic installation will occur.

35. How do i add an item that i sell?

To define new items that you wish to sell, select the define items tab present in the preferences menu which will open the item inventory module. Press new to add a new item, type the name of the item, price of that item and also select the category to which that item belongs. Press save when finished. Now you can see the item on the left hand side. Later on you can select the item name and press edit to change the particulars of that time.

36. Help request " how can a user call me for help from their pc itself"?

User can select orders & help option present in the cafe cop timer. On clicking help me link present in the cafe cop timer, it will launch a popup message on the cafe cop server screen, with the machine name from where the help was requested.

37. How do i control my employees (manager) access to the Cafe Cop server & client control panel?

For Cafe Cop server

Login into Cafe Cop control panel with your administrator login and select the define manager rights option. You have the following options to disable in the manager mode:

Disabling member related operations like, creating new member, editing existing member details, deleting a existing member, renewing a expired member account.

Apart from this the following options can also be disabled in manager mode:

- Delete guest records option
- Define rates module
- Access to scheme creation module
- Reports viewing options
- Remote control options
- Exit cafe cop option in the remote control panel in manager mode
- Shutdown cafe cop server option in manager mode

For cafe cop client control panel

- Hide timer programs option
- Hide login screen option
- Hide system security option
- Hide explorer security option
- Hide website blocking option
- Hide installer blocking option
- Hide exit cafe cop button
- Disabling manager login in cafe cop client pc

Please note that all this options are present in settings option of the cafe cop client control panel which can be accessed by logging in as the administrator on the cafe cop client pc.

38. How can cafe cop client clear temporary internet files?

To enable automatic deletion of temporary internet files of internet explorer, just enable the "Empty temporary internet files on closing explorer" option present in the settings module of the cafe cop client control panel. Press apply when finished.

39. How can i hide the total time and total amount being displayed on the cafe cop timer.

To hide total time and total amount being displayed in the cafe cop timer, select the respective options present in the settings panel of the cafe cop client control panel. Press apply to save the changes.

40. Can I generate multiple prepaid packages (tickets)?

The new version of Cafe Cop V 2.5 has a new ticketing feature which allows you to generate multiple prepaid accounts with a single clicks. You can generate thousands of such accounts with a single click. Tickets with different surfing durations and charges can be sold at the cash counter in addition to the normal member's creation option.

41. How do i generate tickets ?

Ticketing option can be accessed from the preferences menu of Cafe Cop Server.

Preferences > Tickets > Generate Tickets

You can customize the various aspects such as :

- Number of Tickets to be generated.
- Number of characters in the ticket password.

- Ticket password type.
- You can additionally choose an already created scheme to define the duration, charges, min time for the tickets.
- You can otherwise use the customer options manually as well.

42. How do i print tickets?

You can print this tickets using the printing option present in the tickets menu of the Cafe Cop Server.

Preferences > Tickets > Print tickets

Next Select the date on which you have generated the tickets and press ok. Once a proper date is selected it will show ticket details in a report form with printing and saving options in it.

43. How do I configure Cafe Cop client & server for auto run on startup or disable the same.?

Server : To configure Cafe Cop server auto run on start up open the settings option present in the tools menu of Cafe Cop Server. Selecting the first option "Automatically start Cafe Cop Server on startup" will configure Cafe Cop Server to start automatically and deselecting will stop the auto run feature and it will have to be manually accessed in that case.

If you have Client application on the same computer, select the second option "Automatically start Cafe Cop Client once the Cafe Cop Server starts". This ensures that Cafe Cop Server starts first on that machine before the client.

Client : To configure Cafe Cop client to run automatically on computer startup, first login as the administrator on the client computer and open the client side configuration panel. Click on the settings option from the menu. Select the option "Automatically start Cafe Cop client when the system starts". Do disable autorun just deselect the same option.

44. How do i Check ticket status?

To check reports regarding tickets, click on the Ticket Status option present in the reports menu. Select the ticket number from the live member drop down menu list and press ok. This will show reports for that specific ticket.